

Regular Meeting

July 22, 2020

CHEMEKETA COMMUNITY COLLEGE  
4000 Lancaster Drive NE  
Salem, Oregon

<b>I. Executive Session</b>	<b>4:30–4:35 pm</b>	<b>Web Conferencing</b>
<b>II. Administration Updates</b>	<b>4:35–5:15 pm</b>	<b>Web Conferencing</b>
<b>III. Regular Session</b>	<b>5:30 pm</b>	<b>Live Stream</b>
<b>A. Call to Order</b>		
<b>B. Roll Call</b>		
<b>C. Comments from the Public</b>		
<b>D. Approval of Minutes</b> —Regular Board Meeting of June 24, 2020, and Special Meeting of July 8, 2020.		1–11
<b>E. Reports</b>		
1. Reports from the Associations		
a. new name in fall	Associated Students of Chemeketa (ASC)	
b. Steve Wolfe	Chemeketa Faculty Association	12
c. Terry Rohse	Chemeketa Classified Employees Association	13–15
d. Marshall Roache	Chemeketa Exempt Employees Association	16
2. Reports from the College Board of Education		
<b>F. Information</b>		
1. College Policies #3090—Employee Retirement Tuition Waiver Benefit; #3110—Exempt Employees: Definition; and #3310—Classified Personnel <u>Employees</u> : Definition David Hallett, Vice President—Governance and Administration		17–20
2. Equity Scorecard Jessica Howard, President/Chief Executive Officer		21–26
<b>G. Standard Reports</b>		
1. Personnel Report David Hallett, Vice President—Governance and Administration		27
2. Budget Status Report Miriam Scharer, Vice President/Chief Financial Officer		28–29
3. Purchasing Report Miriam Scharer, Vice President/Chief Financial Officer		30

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|---|-------|
| 4. Capital Projects Report<br>Miriam Scharer, Vice President/Chief Financial Officer                              | 31    |
| 5. College Advancement Report April 2020–June 2020<br>David Hallett, Vice President—Governance and Administration | 32–38 |
| 6. Spring Term Enrollment Report<br>David Hallett, Vice President—Governance and Administration                   | 39–41 |
| 7. Recognition Report<br>Jessica Howard, President/Chief Executive Officer  | 42–43 |

**H. Separate Action**

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|---|-------------|---------|
| 1. Approval of the Chemeketa Community College<br>COVID-19 Health and Safety Operational Plan<br>Jessica Howard, President/Chief Executive Officer (GREEN SHEETS) | [20-21-101] | 44      |
| 2. Approval of College Policy #1751–Sexual Harassment,<br>Discrimination, and Misconduct (GREEN SHEETS)   | [20-21-108] | 44a–44j |

**I. Action**

Consent Calendar Process (Items will be approved by the consent calendar process unless withdrawn at the request of a member of the board. Item or items requested to be removed by a member of the board will be removed from the consent calendar by the chairperson for discussion. A separate motion will then be required to take action on the item in question.)

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|---|-------------|-------|
| 1. Approval of College Policies #3040—Salary; #3060—<br>Access to Personnel Records; #3070—Inquiries for<br>Employee Verification (Including Student Employees);<br>and #3080—Employee Development<br>David Hallett, Vice President—Governance and Administration | [20-21-102] | 45–49 |
| 2. Approval of College Policy #4040—Contracts for<br>Courses and Services<br>Jim Eustrom, Vice President—Instruction and Student Services/<br>Campus President, Yamhill Valley  | [20-21-103] | 50–51 |
| 3. Approval of Adult High School Diploma Update<br>for Year 2020–2021<br>Jim Eustrom, Vice President—Instruction and Student Services/<br>Campus President, Yamhill Valley  | [20-21-104] | 52–53 |
| 4. Approval of Suspension of Traditional Health<br>Worker Certificate of Completion<br>Jim Eustrom, Vice President—Instruction and Student Services/<br>Campus President, Yamhill Valley  | [20-21-105] | 54    |
| 5. Approval of Grants Awarded April 2020–June 2020<br>David Hallett, Vice President—Governance and Administration   | [20-21-106] | 55–56 |
| 6. Acceptance of Program Donations April 1, 2020<br>through June 30, 2020<br>David Hallett, Vice President—Governance and Administration  | [20-21-107] | 57    |

<b>J. Appendices</b>	
1. Mission – Vision – Values – Core Themes	58
2. Campus Map	59–60
3. District Map	61
<b>K. Future Agenda Items</b>	
<b>L. Board Operations</b>	
<b>M. Adjournment</b>	

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Under college policies, equal opportunity for employment, admission, and participation in the college's programs, services, and activities will be extended to all persons, and the college will promote equal opportunity and treatment through application of its policies and other college efforts designated for that purpose.

Persons having questions or concerns about Title IX, which includes gender-based discrimination, sexual harassment, sexual violence, interpersonal violence, and stalking, contact the Title IX coordinator at 503.365.4723, 4000 Lancaster Dr NE, Salem, OR 97305, or <http://go.chemeketa.edu/titleix>. Individuals may also contact the U.S. Department of Education, Office for Civil Rights (OCR), 810 3rd Avenue #750, Seattle, WA 98104, 206.607.1600.

Equal Employment Opportunity or Affirmative Action should contact the Affirmative Action Officer at 503.399.2537, 4000 Lancaster Dr. NE, Salem, Oregon 97305.

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